

## Instructions for Authors -- Submission of Papers

**Full and complete papers are due: July 1, 2008**

Papers will be provided on CD which will be included in the registration packet. All abstracts accepted for oral presentation will be assigned a paper number which should be referenced in all future correspondence concerning that paper. The NSL 50th Technical Session Committee reserves the right to release manuscripts which are not in the form given in this guide. The NSL 50th Technical Session Committee reserves the right to release any manuscripts which, in the opinion of the committee, do not fall within the [scope and objectives](#) of this conference.

### General Instructions

E-Mail Papers to: [NSL@olemiss.edu](mailto:NSL@olemiss.edu). Please include **paper #, submission date,** submitting **Author's last name** (e.g., NSL102, 7/01/2008, Knight) in subject line.

1. Acceptable file format for the manuscript text to be submitted for consideration are .doc (Microsoft Word 2003 or earlier), .wpd (WordPerfect), or .rtf (Rich Text Format). Convention for naming the files is: paper# author's last name.doc, (e.g., NSL102 Knight.doc). Acceptable file format for figures or illustrations are .tiff, .jpg or .eps. Figures or illustrations must be submitted as separate files in the same e-mail with the paper. The file names for figures should follow the convention for the file names with the proper figure tag (e.g., NSL102 Knight Fig1.jpg). If sending the text and all figures in a single e-mail makes the e-mail too large to send, please use the same subject heading in the subject line of subsequent e-mails to indicate that these files belong together.

**Please note: we do not accept Microsoft Word 2007 (\*.docx) documents at this time. If you are using MS Word 2007, please use Word's "Save As" option to save your document as a .doc.**

2. Manuscripts must be formatted for letter size 8 1/2" x 11" paper. Manuscripts saved in other paper sizes will not be accepted.
3. Manuscripts should be no longer than 12 pages of text including references. Tables and figures and a List of Figure Captions should be provided on separate pages following the references and are not included in the 12 page limit.
4. Papers must be submitted in their final form, bearing in mind that no further correction/addition is possible.
5. Manuscripts must be written in English. Authors whose native language is not English are encouraged to obtain a review by a colleague who has English as his/her mother-tongue before submitting their manuscript. Manuscripts received without an English review may be released for not being in suitable condition.
6. The use of S.I. units is required.

## **Formatting and Typing Instructions**

1. The manuscript should be prepared with single spacing and 1 inch margins on all sides. Justification for text should be LEFT only. Paragraphs should be block style with no indentions, with a blank line between paragraphs.
2. Use Times New Roman 12 pt fonts or equivalent with the exception of the title. The title of the manuscript should be centered and use Times New Roman 14 bold.
3. The entire manuscript should be paginated with Arabic numerals in the lower right hand corner. However, in the text no reference should be made to page numbers.
4. Manuscripts should generally be organized in the following order. Primary headings such as Abstract, Introduction, Area Description, etc., should be left justified, bold with initial caps, and followed by a blank line. Any secondary heading should be left justified and underlined, not bold, with no blank line between secondary heading and following text.

### **Title**

The title, of not more than 70 characters, should be centered 14 pt and bold Times New Roman or equivalent, followed by a blank line.

### **Name(s) of the Author(s), Their Affiliations, and E-mail Addresses**

This should be centered under the title in regular Times New Roman 12 pt, name of author, affiliation, e-mail address. In the case of more than one author, please put each author and their information on a separate line and indicate by footnote to whom the correspondence should be addressed.

### **Abstract**

The abstract should no more than 250 words and should be a concise summary of the whole paper, not just the conclusions, and is to be understandable without reference to the rest of the paper. It should contain no citation to other published work.

### **Keywords**

Keywords are required for each paper and there should be no more than eight keywords listed that best describe the paper for indexing purposes.

### **Introduction**

### **Area Descriptions, Methods and Material Studied**

### **Results and Discussion/Analyses**

### **Conclusions**

### **Acknowledgements**

The acknowledgements should include the name(s) of any sponsor(s) of the research contained in the paper, along with grant number(s).

## Appendices

## References

## Tables and Figures

Tables must be placed at the end of the manuscript after the references. Captions should appear above tables. List of Figure Captions should be placed on a separate page after Tables.

## Formulae

1. All formulae should be presented consistently and clearly with regard to the meaning of each symbol and its correct location. Formulae must be typed throughout.
2. All unusual symbols must be collected in a separate list in the appendix, giving a clear explanation of each symbol.
3. Please try to keep the notation as simple as possible, and avoid ambiguities. Do not use special fonts if there is no urgent need to do so.
4. Different formulae should be clearly separated in the manuscript, at least by punctuation marks if not by words. Avoid breaking formulae, if breaking is not strictly necessary (i.e., if the equation is less than one typed line). Never let a sentence consist of formulae alone (i.e., without any connection with the preceding text).
5. Do not use complicated juxtapositions of symbols. Also, try to avoid complicated subscripts and superscripts; third-order indices especially present difficulties as to their size and position, and fourth-order indices are taboo.
6. The manuscript must show a clear distinction between similar symbols, (e.g., between zero (0) and the letter O, between one (1) and the letter l, and between multiplication (X) and the letter x).
7. Important formulae (e.g., definitions) must be displayed. All formulae which are to be referred to later on must be displayed and numbered consecutively throughout the paper; the number should appear on the right-hand side of the page.
8. In chemical formulae the valence of ions must be given as, for example,  $\text{CaCO}_3^{2-}$  rather than as  $\text{Ca}^{++}$  and  $\text{CO}_3^{--}$ .
9. Isotope numbers should precede the symbols (e.g.,  $^{18}\text{O}$ ).

## References

1. All references cited in the text are to be listed at the end of the paper. The manuscript should be carefully checked to ensure that the spellings of the authors' names and publication years are exactly the same in the text as in the reference list. Do not type author's or editor's names in all capitals.
2. References should be quoted in the text as name and year within parentheses and listed at the end of the paper alphabetically. Where reference is made to more than one work by the same author published in the same year, identify each citation in the text as follows: (Collins, 1998a), (Collins, 1998b). Where three or more

- authors are listed in the reference list, please cite in the text as (Collins et al., 1998)
3. All references must be complete and accurate. Where possible the DOI\* for the reference should be included at the end of the reference. Online citations should include date of access. If necessary, cite unpublished or personal work in the text but do not include it in the reference list.
  4. References should be listed in the following style:

*Journal Example:*

Vilizzi L, Copp GH, Roussel J-M. 2004. Assessing variation in suitability curves and electivity profiles in temporal studies of fish habitat use. *River Research and Applications* 20: 605-618. DOI: 10.1002/rra.767.

*Book Example:*

Hillel D. 1980. *Applications of Soil Physics*. Academic Press: New York

*Thesis/Dissertation Example:*

Moustakas N. 1990. Relationships of morphological and physicochemical properties Vertisols under Greek climate conditions. Ph.D. Thesis, Agricultural Univ. Athens, Greece.

\*The Digital Object Identifier (DOI) is an identification system for intellectual property in the digital environment. Developed by the International DOI Foundation on behalf of the publishing industry, its goals are to provide a framework for managing intellectual content, link customers with publishers, facilitate electronic commerce, and enable automated copyright management.

## **Footnotes**

1. Footnotes (other than to indicate corresponding author) should only be used if absolutely essential. In most cases it will be possible to incorporate them in the main text.
2. If used, footnotes should be numbered consecutively throughout the manuscript, indicated by superscript Arabic numbers, and kept as short as possible.

## **Tables**

1. The tables should be a part of the text file and should be placed at the end of the manuscript immediately following references.
2. A table should not exceed the printed area of the page. If this appears impossible, reversing columns and rows will often make the impossible, possible.
3. Large tables should be avoided. If many data are to be presented, an attempt should be made to divide these over two or more tables.

4. The text must include references to all tables. The table and its caption should be centered. The caption box with paragraph style left justified should appear at the top of the table.
5. Each table must have a brief and self-explanatory title. Column headings should be brief, but sufficiently explanatory.
6. Explanations that are necessary to the understanding of the table should be given as footnotes at the bottom of the table. A table footnote should be indicated by a lower-case letter.

### **Figures or Illustrations**

1. List of Figure Captions should be included in the text on a separate page following the tables.
2. All figures or illustrations must be sent as separate files from the text but may be attached to the same e-mail as the text file. Acceptable file formats for figures or illustrations are .tiff, .jpg, or .eps. The file(s) should be named in the following manner: **NSL#\_Author's Last Name\_Fig.**, (e.g., NSL102\_Knight\_Fig1.jpg). Please refer to general instructions #1 for more information on naming files.
3. Lettering must be of a reasonable size that is clearly legible, and consistent within each figure and set of figures.
4. Where a key to symbols is required, please include this in the artwork itself, not in the figure legend.
5. All illustrations must be supplied at the correct resolution:
  - Black and white and color photos - 300 dpi minimum
  - Graphs, drawings, etc - 800 dpi preferred; 600 dpi minimum
  - Combinations of photos and drawings (black and white and color) - 500 dpi
6. Be sure to mention the units used in diagrams.
7. All maps must have north indicated.
8. Each illustration must have a caption. Color illustrations and color photos are encouraged for the Conference Proceedings on CD-ROM.
9. If the Author(s) uses figures or photographs taken from copyrighted sources, it is the Author's responsibility to obtain a written permission from the original publisher.
10. The figure caption is typed using Times New Roman 12 pt font. The caption is composed of three distinct parts separated by a space: the word "Figure," the figure number, and the figure title. Regardless of its type (drawing, photo, bitmap, etc), all illustrations are referenced by the same word "Figure." The figures are numbered sequentially throughout the entire manuscript. In the text the figures should be cited by number, e.g., Figure 1.

### **Copyright and Permissions**

1. Submission of a manuscript will be held to imply that it contains original unpublished work and is not being submitted for publication elsewhere other than the journal *Ecohydrology*. Submitted material will not be returned to the author.

2. Conference proceedings, which will be published on CD-ROM, will be a U. S. Government publication and thus will be in the public domain.
3. Authors of papers selected for possible publication in a special issue of *Ecohydrology* will be asked to execute a copyright transfer agreement as part of the online submittal process to *Ecohydrology*. Manuscripts prepared according to the guidelines above should require little additional work prior to online submittal.